

April 10<sup>th</sup>, 2017

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Dean at 5:00 P.M. on April 10<sup>th</sup>, 2017. Dean requested that the roll be recorded, and noted that all commissioners, Director Clauson, Amy Meyers, Cindy Mulla and Laurell Young were present.

#### Approval of Minutes

Secretary Caldwell confirmed that everyone had received and reviewed the minutes of the board meeting from March 13<sup>th</sup>, 2017 and asked if there were any changes. Hearing none, Caldwell made a motion that the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

#### Financial Reports

Treasurer Couch referenced the financial reports and noted that we had received a total of \$61,277.86 since the last meeting; \$46,882.51 from tax distribution, the first disbursement from the State of \$10,752.25 and \$3,643.10 from the Navy Base contract and the sale of surplus equipment. Dean questioned whether funds needs to be reallocated for office supplies as the budgeted funds have nearly been expended and was advised that there is still approximately \$10,000 of the State funds budgeted towards office supplies available. Couch did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

#### Old Business

Director Clauson advised that the employees have been working on the lot downing and clearing the trees, after receiving a permit for the tree removal. The final disposition of the trees will be decided further down the road as the company used by St. Joe advised that the mills are backlogged and they will not be working in the area in the immediate future. Attorney Myers advised that after researching the previous contract with Coastline Engineering, the District will have to RFP (bid) in regards to the design process due to the specifics of that contract. She did say that their past use can be weighted in favor of Coastline Engineering once the RFPs are received. Clauson will be meeting with Attorney Myers to proceed with the RFP process for the design phase.

Clauson then advised that the Annual Report has been completed and will be posted to our website; it will also be provided to the city and county.

#### Attorney's Report

Attorney Myers had nothing new to report, other than what was discussed during the Commerce land update and will be discussed later.

#### Director's Report

Clauson began his report by reviewing the calendar of events scheduled for April, May and June 2017. The commissioners had no comments or concerns with any of the dates and activities planned. He and Cindy met the Holly Hundley at WJHG, Channel 7, about putting last year's PSA about dumping/draining standing water back in circulation in May, June and July for \$5,000.00, as well as filming a new PSA about the importance of the public using repellants while outdoors. WJHG will also place several of the District's stationary (non-video) ads on their various media outlets (website, Facebook, etc.). Provided that the PSAs do well, we would then look at airing again in August, September and October for an additional \$5,000.00. WJHG will be looking into whether other agencies, possibly the TDC, may be interested in partnering with the District on the advertising and assuming part of the costs. Clauson has been invited, with the board's approval, to give a presentation at the Florida Entomology Society's annual meeting

July 16-21, 2017 in San Juan, Puerto Rico on the District's response plan to a suspected Zika case. He then gave his Operations Report referring to the March 2017 activity reports compiled by Summers and Riles. The traps are out but we have not done any adulticiding yet; the technicians have been finding some larvae and are treating for such.

New Business

Director Clauson advised the board that he is looking at advertising for two (2) temporary positions. They are full time seasonal positions at \$14.00/hour without benefits, mid-May to mid-September, Monday-Friday, 7:30 to 3:30; laboratory/field technician positions to assist Mike and Danny with trapping and lab work. The positions will be posted at the FSU and Gulf Coast college campuses, as well as on our website and Facebook page.

He is also looking at UAS (unmanned aerial system) and how one could potentially be used by the District. As a government entity, we are eligible for an exemption from the FAA but a letter from the State Attorney, Pam Bondi, is needed stating we are such. Attorney Myers drafted a form letter that would come from Bondi's office, on their letterhead, that will be sent to her office along with our formation documents and she suggested sending one of the documents/reports we submit to FDACS to help establish our status. Once the letter from Bondi's office verifying the District's status is received, it would then be sent to the FAA. Clauson and Lee are preparing for the test(s) to become licensed and Brad will be taking the required test soon. He is not looking at purchasing a drone at this time, but would like to have the necessary licenses and exemptions in place, in case one is purchased in the future. One potential use for a drone is to inspect areas for larvae that are inaccessible by truck and/or foot.

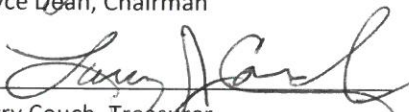
A budget amendment to both show the incoming funds, \$2,480.05, from the surplus equipment sale and a reallocation of \$10,000.00 from Contingency with both being applied to Misc. Supplies, specifically Arbovirus Surveillance, was presented to the board. Couch made a motion to approve the budget amendment as presented; Caldwell seconded, and the motion carried without dissent.

A rough projection of our expenses and carryover was presented to the board in anticipation of the first look at the 2017-2018 budget during next month's board meeting.

Announcements

Chairman Dean commended Eddie Summers on the work he has been doing to the District's Facebook page; Commissioner Caldwell agreed and Clauson advised that Eddie recently attended a workshop on using Facebook to enhance social media exposure. There were no further announcements or business to come before the board, and Chairman Dean adjourned the meeting at 5:40 PM.

  
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Joyce Dean, Chairman

  
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Larry Couch, Treasurer

  
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Brandon Caldwell, Secretary