

October 10<sup>th</sup>, 2016

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Smith at 5:001 P.M. on October 10<sup>th</sup>, 2016. Smith requested that the roll be recorded, and noted that all commissioners, Director Clauson and Laurell Young were present.

#### Approval of Minutes

Secretary Dean confirmed that everyone had received and reviewed the minutes of the meeting from the September 7<sup>th</sup>, 2016 1<sup>st</sup> Budget Hearing and the September 12<sup>th</sup>, 2016 Final Budget Hearing/Regular Board Meeting; and asked if there were any changes. Hearing none, she made a motion that the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

#### Financial Reports

Treasurer Couch referenced the financial reports and commented that we had just started the new fiscal year, so all that had been received since the last meeting was \$33.59; \$3.59 from County Certificates and \$30.00 from Bankruptcies. We have \$2,272,805.96 in tax revenue and \$47,310.00 in State revenue to be collected. Couch did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

#### Old Business

Smith then moved to Old Business. First up for discussion was the Commerce Land Update. Clauson advised that the heliport approvals are still going through the process; on the federal level, we are awaiting approval from one final agency and once that is received, it will be sent for approval on state level to the Florida Dept. of Transportation. We are hoping to close in November but it is dependent upon the federal and state approvals.

Couch requested an update on the pilot's position. Clauson advised he and Brad met with Larry Kennedy for further discussions regarding the pilot's position. Larry plans on retiring in December 2016 but due to FRS rules, he will not be able to work at another FRS agency for one year. Brad has agreed to work part time after his anticipated May 2017 retirement date until Larry is able to begin his employment.

Clauson provided a Zika/West Nile Virus update. Of the two possible cases, one human case of West Nile Virus has been confirmed by the state lab. We have received Zika and West Nile Virus materials from Phenix Printing to be distributed; as well as Zika awareness postcards, designed by Cindy, that have started being delivered to Beach residents. Due to closeness of the election and associated political mailers, Couch said that depending on the need, it may be worth the expense to resend the Zika awareness postcards in November after the election.

### Attorney's Report

Director Clauson spoke with Attorney Myers prior to the meeting, and there was nothing new to report.

### Director's Report

Clauson began his report by reviewing the calendar of events scheduled for October and November of 2016. He said the Cops N Kids event at Arnold High School and the Pirates Parade went well. The FMCA Meeting in San Destin begins November 13<sup>th</sup> and runs through the 16<sup>th</sup>. The commissioners had no comments or concerns with any of the dates and activities planned. Clauson then gave his Operations Report referring to the September 2016 activity reports compiled by Summers and Riles. Counts are still relatively low and Mike is trying to get enough mosquitoes for a pool. There have been no sero conversions for the last two weeks. The bear was back at the Ed's Sheds coop and got two of the chickens. The remaining chickens have been removed from that location and we may need to put up an electric fence to deter the bear but we will have to get approval from the owner(s).

### New Business

A Budget Amendment to reflect the correct carry over amount of \$1,154,743.31 was presented to the Board for approval with the majority of the increase, \$351,466.08, being added to the Reserves – Future Capital Outlay account, \$349,266.08, and the remaining \$2,200.00 being added to the Personal Services Benefits account due to the increase of the dental insurance premiums. Couch made a motion that the budget amendment be approved as submitted; Dean seconded, and the motion carried without dissent.

Clauson then requested approval for the purchase of the new lab vehicle, a Ford Utility Cargo Van, at \$23,136.00 for Mike and Danny's use; the existing Ford Transit van will go to Cindy. A new lab van was in the budget but the price has increase by \$285.00 from the original price quote received last year. Couch made a motion to approve the purchase of a new lab vehicle for the increased price of \$23,136.00; Dean seconded, and the motion carried without dissent.

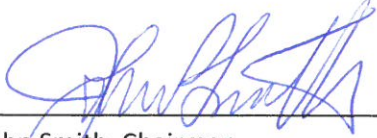
He then asked whether the board wanted to approve a \$100.00 Zoo Boo sponsorship. The board approved the same \$100.00 sponsorship last year. Couch made a motion to approve the \$100.00 Zoo Boo sponsorship; Dean seconded, and the motion carried without dissent.

Clauson then reviewed the TRIM compliance letter from the Department of Revenue advising we are approved to receive our tax revenue for the fiscal year. They advised that there were a couple of issues with our notices but that they were not material findings that would prevent receiving our tax revenue and we will need to ensure they are not repeated in the subsequent year.

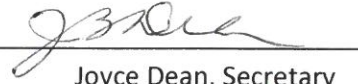
Clauson then requested retroactive approvals from the board for the postage cost to mail the Zika awareness postcards as it was over \$5,000.00. As a government entity, we did not qualify as a non-profit entity and our postage cost was higher than originally anticipated. Dean made a motion to retroactively approve the postage cost; Couch seconded, and the motion carried without dissent.

Announcements

There were no announcements and no further business to come before the board, and Chairman Smith adjourned the meeting at 5:20 PM.



John Smith, Chairman



Joyce Dean, Secretary



Larry Couch, Treasurer