

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M., December 9th, 2013. Couch requested the roll be recorded, and noted that he, Smith and the director were present with Dean being absent.

#### Approval of Minutes

In the absence of Secretary Dean; Chairman Couch confirmed that everyone received and reviewed the minutes of the meeting from November 4th, 2013 and asked if there were any corrections or changes. Hearing none, Smith moved the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

#### Financial Reports

Treasurer Smith referenced the financial reports and commented that we have received a little over a quarter of a million dollars. He added that the balances for the Local Funds total \$259,798.66 and the State Funds total \$13,259.64 for a total of all funds to be at \$273,058.30. Smith went on to say that the profit and loss did not reflect anything unusual. Smith asked if there were additional questions or comments. Hearing none, he recommended the financial report be filed for audit.

#### Old Business

Chairman Couch called for Old Business, Commerce Park Property. Clauson updated the board on his inquiries into the availability of vacant property. He reported that he checked with Mario, the city manager for Panama City Beach and he said that they do not have any property there that they can do anything with, and added that the DEP or the higher ups with the Conservation Park will not even allow them to pave a parking lot because they are very particular about the Conservation Area. Clauson wanted to get the board's approval to pursue making contact with Sabrina Gibbons again regarding the available St. Joe property at the Commerce Park. A lengthy discussion ensued and it was concluded that Clauson would contact Sabrina again to discuss a purchase and afterwards possibly have a special meeting to report back to the board.

Couch moved to the next item, Balance on COLA Funds, \$3,222.42. Clauson reported that he had talked with Myers, the district's attorney, and she was comfortable with him attaching a dollar amount to the employees' evaluations based on a point system. Smith wanted to know what range the point system was based on. Clauson offered an explanation of the point system he is using to figure each bonus amount. A short discussion ensued and Smith made a motion to accept the proposal presented by Clauson regarding the distribution of the \$3,222.42 COLA Fund balance. Couch seconded and it passed without dissent.

Couch brought up the next item, Updated Quote for Portable Building Move, \$1,800.00. Clauson began by saying the original quote of \$800.00 was a verbal over the phone. He went on to say that he met with the same person from Atlas that actually set up the building at the PHEREC site; he said he would get back with Duane from Atlas to let him know what the move would entail and gave an updated quote of \$1,800.00. A short discussion ensued regarding details of the move and set up. It was agreed upon to accept the \$1800.00 quote to move the portable building.

#### Attorney Report

No report

### Director Report

Clauson began with the calendar review and went over the scheduled events for December and January. He began with December's events and stated that Wednesday, the 11<sup>th</sup>, Eddie and Cindy are attending the Mosquito ID Workshop at FSU. The Christmas Parade is scheduled for Saturday the 14<sup>th</sup>. We have a Christmas luncheon and Staff Meeting planned for the 18<sup>th</sup>. The 20<sup>th</sup> is our last day before the holiday shutdown. The new carpet is going to be installed on December 23<sup>rd</sup> and Brad is going to come in and be here while they do the carpet. Clauson then went to January's scheduled events and stated that we will be back to work from the holidays on January 6<sup>th</sup>, 2014. Clauson stated that we will be going down to Lee County Mosquito Control for the Fly-In scheduled for January 7<sup>th</sup> through the 9<sup>th</sup>. The January Board Meeting is on the 13<sup>th</sup>, Duke's birthday is on the 15<sup>th</sup> and the DODD short courses are scheduled for the 20<sup>th</sup> through the 24<sup>th</sup>. Smith brought up the AMCA meeting coming up in February and a short discussion ensued regarding plans and scheduling.

Clauson moved on to the operation's update. He referenced the Activity Reports that Summers put together for the month of November as well as the reports and graphs that Mulla put together reflecting the mosquito activity for November. Clauson stated that not much is going on, we haven't been doing any spraying and we have only gotten three service requests. He reported that we had two chickens at the Treatment Plant with EEE and we are going to bleed again to see if they come back positive. He added that there were a few *Cs.Melanura* in the traps and they are vectors for EEE.

### New Business

Couch then called for new business and brought up the Office Copier Purchase/Lease. Clauson had provided two quotes for a new copier in the packets and stated that the existing copier was purchased in 2005 and needs to be replaced. He added that the one he wants to purchase is \$2,937.47 with a monthly service agreement of \$29.50 a month which includes the toner and staples. The board gave Clauson approval to go forward with the purchase.

Clauson then brought up the Fly-In on January 7<sup>th</sup> through January 9<sup>th</sup> and mentioned that he, Gunn and Duke will be going to Lee County Mosquito Control District in Ft. Myers, Florida to attend the Aerial Short Courses.

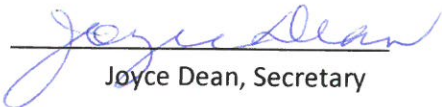
Clauson went on to the fourth item under New Business, Election of Officers. Couch stated that we normally rotate and if there are no issues with that we will do the same; which would put Smith as Chairman, Dean as Treasurer and Couch as Secretary. Couch made a motion to approve the nominations of Smith as Chairman, Dean as Treasurer and Couch as Secretary. Smith seconded and the motion carried.

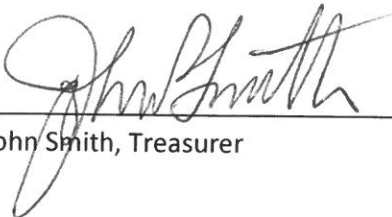
Clauson went on to the last item for discussion, Surplus Property. Clauson referenced an email from Duke, which was provided in the Board packets, listing a 1995 Ford pickup and a 2004 John Deere Lawnmower. Clauson mentioned that he would also like to place the old copier on the list. Smith made a motion to list the 1995 Ford Pickup, the John Deere Lawnmower and the old copier as surplus property and advertise it to the other districts. Couch seconded and the motion carried without dissent.

Announcements

There were no announcements and no further business to come before the board, and Chairman Couch adjourned the meeting at 5:39 P.M.

  
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Larry Couch, Chairman

  
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Joyce Dean, Secretary

  
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John Smith, Treasurer